



Technology for a Better Environment

ASHRAE SINGAPORE CHAPTER

159 Sin Ming Road #07-02 Lobby 2 Amtech Building, Singapore 575625

Dear fellow ASC Members, Friends and Supporters,

The Singapore Chapter will be hosting the ASHRAE Region XIII, 20th Chapters Regional Conference (CRC) on 25-26 August 2017 at the Singapore Hilton Hotel.

The Chapters Regional Conference (CRC) is intended to provide a forum for the dissemination of information pertaining to chapter, regional and society activities.

The CRC is also a platform for:

1. Chapters to report their activities for the previous year and establish goals for the coming year.
2. Regional officers to report their activities and plans.
3. Election of ASHRAE Regional Officers
4. Society officers and staff to inform the region of Society plans, review chapter
5. Activities within the region and participate in workshops.
6. Chapter delegates to submit motions for proper review.
7. Chapter delegates to present nominees for Society and regional offices and candidates for honours and awards.
8. Conducting chapter workshops that will educate and prepare officers and committee members to fulfill their responsibilities.
9. Conducting technical sessions on subjects that will educate as well as increase attendance.
10. Organizing social activities that will increase attendance and promote camaraderie. Recognizing and presenting awards to chapter and regional members

The ASHRAE Region XIII CRC will be attended mainly by delegates, members, participants and students from 10 Chapters forming Region XIII; Singapore, Malaysia, Hong Kong, Taiwan, Thailand, Philippines, Indonesia, Macau, Japan, South Korea as well as Society. The expected overall attendance is estimated to be over 200 attendees.

A half-day technical seminar on the first day of the event is one of the highlights of the CRC. Distinguished speakers are invited to present and share their expertise on topics related to the field of HVAC. The Building Control Authority of Singapore is recognised as one of the leading Authority in Green Mark Scheme among the various countries within Region XIII has nominated a speaker to speak too.

On behalf of ASC, we would like to seek your kind sponsorship to make the forthcoming CRC in Singapore a successful and memorable one for all participating.

The various sponsorship packages are appended in Appendix 1 attached.

We look forward to your kind contribution and generous support for the ASHRAE 20th CRC.

Thank you.

Yours Truly,

A handwritten signature in blue ink, appearing to read "Leong Cheng Wee".

Leong Cheng Wee
Chairman, Region XIII 20th CRC Committee

ASHRAE

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